

InDesign Projects

**Adobe InDesign CS and CC
Portfolio Building Exercises
By Bennett and Keller**

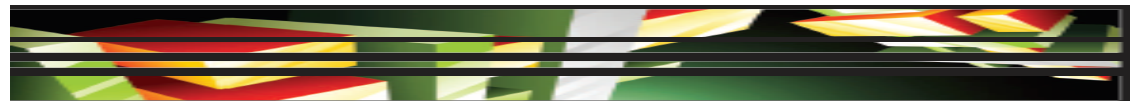


Create a Graduation Announcement InDesign

INDESIGN PROJECT 1

Objectives

- Change the workspace
- Use the Type tool
- Work with the Character panel
- Work with the Paragraph panel
- Work with the Swatches panel
- Draw with the Rectangle tool
- Work with the Stroke panel



Objectives

- Apply the Corner Options command
- Adjust the Screen Mode



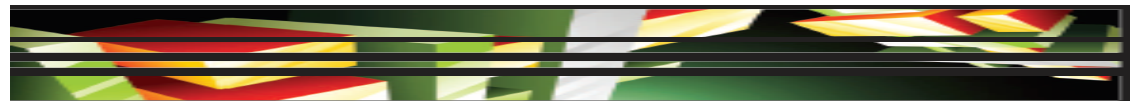
InDesign Project 1

- Limit the design of your announcement to using no more than three fonts.
- Click the Formatting affects text button on the Swatches panel or the Control panel to apply color to your text.
- Adjust the corner size and shape in the Corner Options dialog box.



InDesign Project 1

- Screen Mode options can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



InDesign Project 1

- You can also adjust text, color, and strokes in the Control panel. Click either the Character formatting controls icon or the Paragraph formatting controls icon to specify the formatting options that will appear in the Control panel.
- Conduct research on the Internet to see various graduation announcements before designing your own announcement.

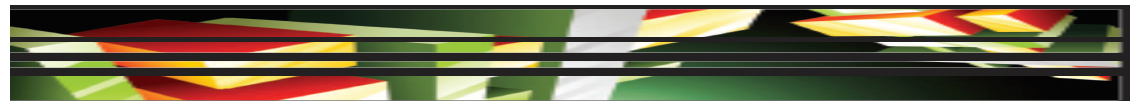


Design a Recognition Banner

INDESIGN PROJECT 2

Objectives

- Change the workspace
- Use the Type tool
- Work with the Character panel
- Work with the Paragraph panel
- Work with the Swatches panel
- Draw with the Line tool



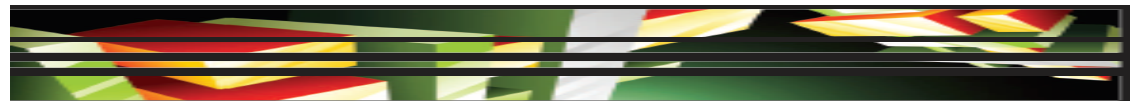
Objectives

- Work with the Stroke panel
- Align text and objects
- Adjust the Screen Mode



InDesign Project 2

- Limit the design of your announcement to using no more than three fonts.
- Click the Formatting affects text button on the Swatches panel to apply color to your text.
- You will need to click the Formatting affects text button to enable the Align Stroke option in the Stroke panel.



InDesign Project 2

- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.

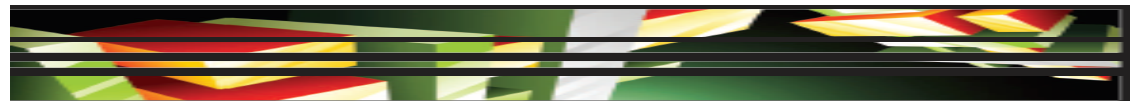


Design with Typography

INDESIGN PROJECT 3

Objectives

- Change the workspace
- Use the Type tool
- Work with the Character panel
- Work with the Paragraph panel
- Work with the Swatches panel
- Explore the Kuler panel
- Adjust the Screen Mode



InDesign Project 3

- Select certain words, and then modify the font, size, or style to distinguish them from other words.
You may also choose to add color to the text frame to place color behind the text.
- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



Design with Typography

A Starry Night

By Paul Laurence Dunbar

A cloud fell down from the HEAVENS,
And broke on the mountain's brow;
It scattered the dusky fragments
All over the vale **BELOW**.

The moon and the stars were *anxious*
To know what its fate might be;
So they *rushed* to the azure op'ning,
And all peered down to **SEE**.



InDesign Project 3

- Explore www.1001freefonts.com for additional fonts that could enhance the visual impact of your poem.
- When working primarily with text, you can still create a huge impact with your design. On the Internet, research typography to learn how to maximize the impact of your text.



Create a Flyer

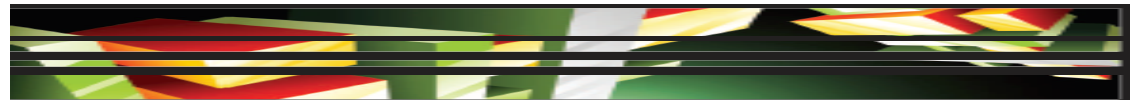
INDESIGN PROJECT 4

Objectives

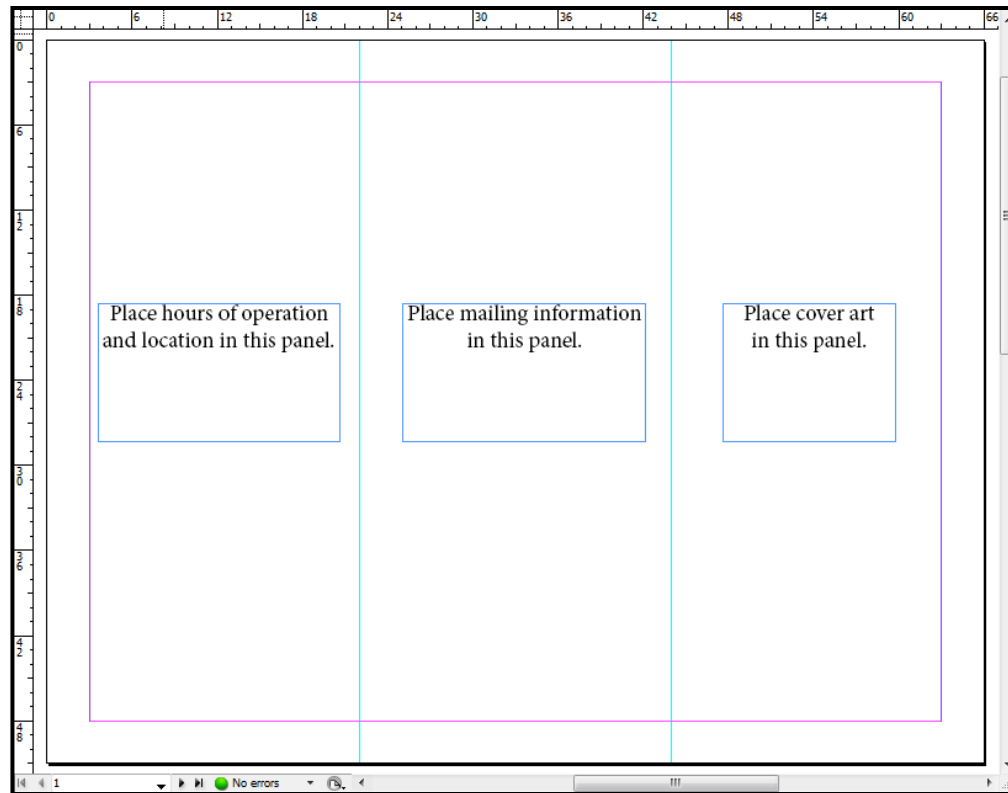
- Change the workspace
- Draw guides
- Switch between pages
- Use the Type tool
- Work with the Character panel
- Work with the Paragraph panel
- Work with the Swatches panel

Objectives

- Use the Rectangle Frame tool
- Draw with the Rectangle tool
- Work with the Stroke panel
- Apply the Corner Options command
- Adjust the Screen Mode



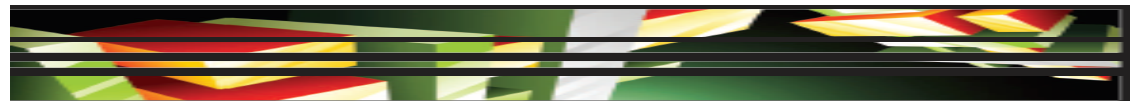
Flyer Layout





InDesign Project 4

- Drag a guide from the vertical ruler until the first guides ScreenTip reads X:22p0 and the second guides ScreenTip reads X:44p0. (Note: If your ScreenTip does not display the measurements in pica, right-click on the ruler, and then choose Picas.)



InDesign Project 4

- Verify the frame you have drawn is set for a graphic. Select the frame, choose the Object menu, point to Content, and then verify that Graphic is selected.
- Adjust the corner size and shape in the Corner Options dialog box.



InDesign Project 4

- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



Design a Greeting Card

INDESIGN PROJECT 5

Objectives

- Switch between pages
- Use the Type tool
- Work with the Character panel
- Explore the Kuler panel
- Work with the Paragraph panel
- Work with the Swatches panel
- Draw with the Frame Rectangle tool

Objectives

- Draw with the Rectangle tool
- Work with the Stroke panel
- Apply the Corner Options command
- Use the Glyphs panel
- Adjust the Screen Mode



InDesign Project 5

- Limit the design of your announcement to using no more than three fonts.
- Click the Formatting affects text button on the Swatches panel to apply color to your text.
- The Glyphs panel can be found under the Window menu by pointing to Type & Tables, and then clicking Glyphs; design elements can be found by changing the font to Wingdings.



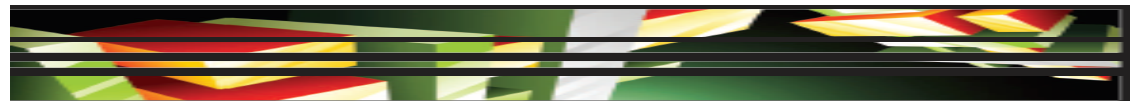
InDesign Project 5

- Adjust the corner size and shape in the Corner Options dialog box.
- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



InDesign Project 5

- If you would like to print your card, you must choose Print Booklet from the File menu so Page 1 and Page 4 are on one side and Page 2 and Page 3 on the other. (Note: Content needs to be placed on a page before making this selection so the page is recognized as a page by the program.)
- Visit www.egreetings.com or other electronic greeting card websites for inspiration.



Design an Art Gallery Newsletter

INDESIGN PROJECT 6

Objectives

- Create new layers
- Name layers
- Use the Rectangle Frame tool
- Switch between pages
- Work with the Character panel
- Work with the Paragraph panel

Objectives

- Draw with the Rectangle tool
- Work with the Stroke panel
- Apply the Corner Options command
- Use the Place command
- Use the Text Wrap panel
- Adjust the Screen Mode



InDesign Project 6

- Verify the frame you have drawn is set for a graphic or for text accordingly. Select the frame, choose the Object menu, point to Content, and then verify the selection.
- Using the Fill with Placeholder Text command, fill the text frames with filler text.
- The Fill with Placeholder Text command is found on the Type menu.



InDesign Project 6

- Adjust the corner size and shape in the Corner Options dialog box.
- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



InDesign Project 6

- If you are using InDesign CS4 or earlier, templates for newsletters are available in the New Document dialog box by clicking the From Template icon.



Design a Restaurant Menu

INDESIGN PROJECT 7

Objectives

- Change the workspace
- Create new layers
- Switch between pages
- Name layers
- Use the Type tool
- Work with the Character panel

Objectives

- Work with the Paragraph panel
- Draw with the Rectangle tool
- Work with the Stroke panel
- Apply the Corner Options command
- Use the Glyphs panel
- Adjust the Screen Mode



InDesign Project 7

- Click the More Options button if the Bleed and Slug settings are not visible.
- Limit the design of your menu to no more than three fonts.
- Adjust the corner size and shape in the Corner Options dialog box.



InDesign Project 7

- The Glyphs panel can be found under the Window menu by pointing to Type & Tables and then click Glyphs; design elements can be found by changing the font to Wingdings.
- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



InDesign Project 7

- Conduct research on the Internet before beginning your project for samples of restaurant menu layouts.



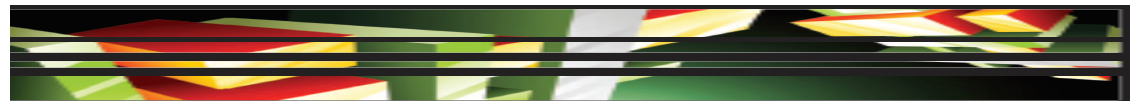
Design the Front Page of a Newspaper

INDESIGN PROJECT 8



Objectives

- Use the Type tool
- Work with the Character panel
- Work with the Character Styles panel
- Work with the Paragraph panel



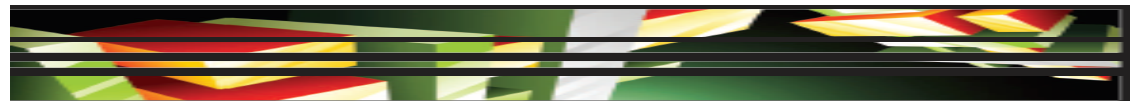
Objectives

- Use the Place command
- Use the Rectangle Frame tool
- Use the Text Wrap panel
- Adjust the Screen Mode



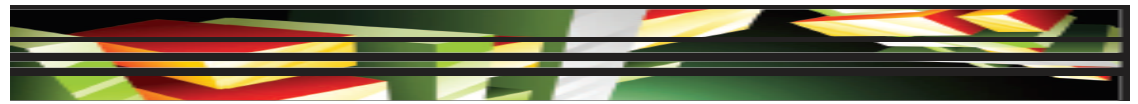
InDesign Project 8

- Look at the front pages of newspapers to see what is included in the masthead.
- Verify the frame you have drawn is set for a graphic or for text accordingly. Select the frame, choose the Object menu, point to Content, and then verify the selection.



InDesign Project 8

- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.
- If you are using InDesign CS4 or earlier, templates for newspapers are available in the New Document dialog box by clicking the From Template icon.



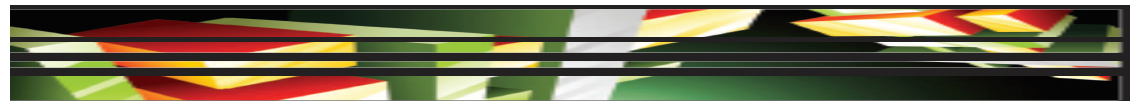
InDesign Project 8

- Gather your information before beginning this project, type up your stories in Microsoft Word or Notepad, and then save your images, so you can simply place your text when ready.



Design a Bookmark

INDESIGN PROJECT 9



Objectives

- Use the Type tool
- Work with the Character panel
- Work with the Paragraph panel
- Explore the Kuler panel
- Work with the Swatches panel



Objectives

- Draw with the shape tools
- Work with the Stroke panel
- Adjust the Screen Mode



InDesign Project 9

- Click the Formatting affects text button on the Swatches panel to apply color to your text.
- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



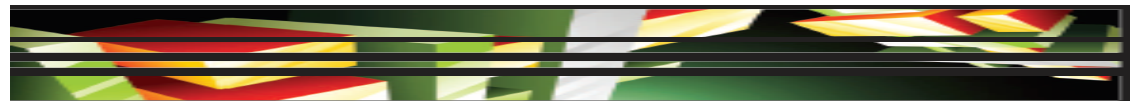
InDesign Project 9

- If you are using InDesign CS4 or earlier, templates for newsletters are available in the New Document dialog box by clicking the From Template icon.



Design a Hang Tag

INDESIGN PROJECT 10



Objectives

- Use the Type tool
- Work with the Character panel
- Work with the Paragraph panel
- Work with the Swatches panel
- Draw with the Ellipse tool
- Work with the Stroke panel
- Adjust the Screen Mode



InDesign Project 10

- Click the Formatting affects text button on the Swatches panel to apply color to your text.
- Screen Mode settings can be found under the View menu. The Preview mode allows you to view your document as it will appear when printed.



Summary

- Adjust the Screen Mode
- Align text and objects
- Apply the Corner Options command
- Change the workspace
- Create new layers
- Draw guides
- Draw with the Ellipse tool



Summary

- Draw with the Ellipse tool
- Draw with the Frame Rectangle tool
- Draw with the Line tool
- Draw with the Rectangle tool
- Draw with the shape tools
- Explore the Kuler panel
- Name layers



Summary

- Switch between pages
- Use the Glyphs panel
- Use the Place command
- Use the Rectangle Frame tool
- Use the Text Wrap panel
- Use the Type tool
- Work with the Character panel



Summary

- Work with the Character Styles panel
- Work with the Paragraph panel
- Work with the Stroke panel
- Work with the Swatches panel